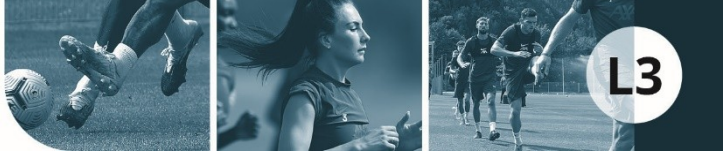
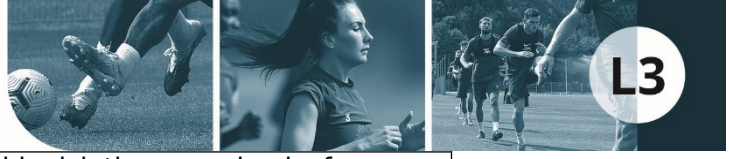


BTEC Assignment Brief

Qualification	Pearson BTEC International Level 3 Qualifications in Sport
Unit number and title	**Unit 15: Developing Coaching Skills**
Learning aim	A: Explore the responsibilities of an assistant coach
Assignment title	Responsibilities of an assistant coach.
Assessor	
Issue date	
Hand in deadline	

Vocational Scenario or Context	A local sports club have advertised for an assistant coach to support their under 11's team. You have decided to apply for the position and have been asked to submit a training booklet to demonstrate your understanding of the responsibilities of an assistant coach. You are required to submit the training booklet with your application form and have decided to complete the necessary research to give yourself the best chance of securing the role.

Task 1	Undertake research into the roles and responsibilities of a successful assistant coach. You should also research legislation, guidelines, policies and procedures that are relevant to you, your sport and your country. You may wish to research successful assistant coaches to support your evidence and include examples. Use your findings to create a training booklet. Within this booklet, include 4 sections that clearly show your understanding. You should clearly highlight the good practice that is expected and how this should be implemented along with how a positive coaching environment is created, maintained and sustained over a period of time. **Section 1 – the roles of an assistant coach** • Organisational structure • Role in organisation **Section 2 – the responsibilities of an assistant coach** • Customer service standards • Knowledge of participants • Professional conduct **Section 3 – legislation and guidelines** • Appropriate guidelines for your country



	• Key international legislation e.g. checks for working with children and vulnerable adults • Relevant data protection measures • Key sporting association guidelines e.g. FIFA, IOC • First Aid regulations • Health and safety guidelines **Section 4 – policies and procedures** • Policies and procedures • Organisational policies and practices Ensure your training booklet is eye catching and will get the attention of the selection panel above other applicants efforts.

Criteria covered by this task:	
Unit/Criteria reference	To achieve the criteria, you must show that you are able to:
A.P1	Explain the roles and responsibilities of an assistant coach.
A.P2	Describe how current and relevant industry legislation, guidelines, organisational policies and procedures impact on good practice.
A.M1	Assess responsibilities and legislation related to an assistant coach and how they can support a coaching team and good practice.
AB.D1	Evaluate how legislative factors impact the roles and responsibilities of an assistant coach to support a positive coaching environment.
Checklist of evidence required	✓ Training booklet
Other assessment materials attached to this brief	